



“Enhancing the Quality of Life in Northern Chautauqua County”

NCCF Grant Evaluation Report

Greetings from the Northern Chautauqua Community Foundation! We hope that your project is going well and that the NCCF’s grant has helped your organization in furthering its goals. Together we are making northern Chautauqua County a better place to live.

Please take time to complete this Post-Grant Evaluation Report. These reports are vital to our continued growth and support of northern Chautauqua County. NCCF needs this information to help us maintain productive and beneficial relationships with you, our grantees, as well as our donors and the community we are all serving. By providing us with this information, we can better serve you and our community. Post grant evaluation information is also critical to your organization. You can use it to assess the work you’ve done and use it to seek future funding.

Please complete the enclosed form and list of questions and return it to us **within 4 weeks** of your project’s completion.

When sending photographs: please include identifying information of individuals in photo and note if photos are able to be published. **Please email electronic copies of all photos sent.**

Please note: Submission of this evaluation is required in order to be considered for future NCCF funding.

Please send your evaluation form to:

Northern Chautauqua Community Foundation
Attention: Eileen Ardillo, Program Coordinator
212 Lake Shore Drive West
Dunkirk, NY 14048
eardillo@nccfoundation.org



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Organization Name _____

Contact Name: _____ Phone: _____

Amount of Grant: _____ Grant Date: _____

Project or Work Funded by Grant: _____

1. How many people were impacted by this project?
2. What partnerships and collaborations were utilized (explain)?
3. Describe any volunteer/community involvement.
4. Did this grant leverage additional funding/grant dollars?
5. What challenges, if any, did you encounter during the course of this project?
6. What significant changes, if any, did you make in the content of the project or expenditure of the grant? What caused these changes?
7. If this is an ongoing program, please explain how it will be funded when the grant spending is completed.
8. Describe primary outcomes of the project to date. (*For example, what has changed, improved or happened as a result of your effort?*)
9. What have you learned about the audience, consumers, community resources or the issue you are addressing through this project? How will this information impact your organization?
10. Please provide copies of both your project's proposed and actual budgets.
11. Please provide us with one or two **stories, images or quotes** that we can use to showcase the concrete results of your program to our donor base particularly focused on individuals or families who have benefited from the Program.

If you have any questions, please call for assistance (366-4892).

Please complete this form and return to:
Northern Chautauqua Community Foundation
212 Lake Shore Drive W.
Dunkirk, NY 14048
cardillo@nccfoundation.org